

SCHEDULE OF THE ACADEMIC YEAR 2023/2024 AT GMPU

Dates and deadlines

Start of the academic year: Sun 01.10.2023, End of the academic year: Mon 30.09.2024

WINTER SEMESTER 2023/24:	Beginning of the winter semester: Sun 01.10.2023 Start of courses: Mon 02.10.2023 End of courses: Thu 29.02.2024 End of winter semester: Wed 31.01.2024
<u>LECTURE-FREE PERIOD¹ :</u> All Sundays and legal holidays, as well as: National Holiday: Tue 10.10.2023 All Souls' Day: Tue 02.11.2023 Christmas vacations: Sun 24.12.2023 to Sat 06.01.2024 Semester break: Thu 01.02.2024 to Thu 29.02.2024	
SUMMER SEMESTER 2024:	Beginning of the summer semester: Fri 01.03.2024 Start of courses: Fri 01.03.2024 End of courses: Fri 28.06.2024 End of summer semester: Mon 30.09.2024
<u>LECTURE-FREE PERIOD¹:</u> All Sundays and legal holidays, as well as: Saint Joseph's Day (Saint Joseph's Day): Tue 19 Mar 2024 Easter vacations: Sat 23.03.2024 to Sat 06.04.2024 Tuesday after Pentecost: Tue 21.05.2024 Summer vacations: Mon 01.07.2024 to Mon 30.09.2024	

DEADLINES:

¹ Dear students! During the non-teaching period, teachers may schedule exams or individual supervision (e.g. for writing a thesis), as long as they do not fall on a Sunday or public holiday.

Admission deadline - (registration for semester-related courses, payment of tuition fees):

for the winter semester 15.09. to 15.10.2023

for the summer semester 05.02. to 05.03.2024

(online in the student portal ACF)

Academic celebration - registration deadline: 30.09.

(informal by email to studien-service@gmpu.ac.at)

Leave of Absence - deadline:

for the winter semester each 15.09.

for the summer semester each 15.02.

(submission of the form - in person at the Student Services or by e-mail to studien-service@gmpu.ac.at)

Withdrawal from studies - deadline:

for the winter semester 15.09.

for the summer semester 15.02.

(Submission of the form - in person at the Student Services or by e-mail to studien-service@gmpu.ac.at)

Reduction of study time - deadline:

for the winter semester 15.09.

for the summer semester 15.02.

(Submission of the form - in person at the Student Services or by e-mail to studien-service@gmpu.ac.at)

Electives (not subject to approval) and inter-semester subjects - registration deadline:

for the winter semester 01.10. to 15.10.

for the summer semester 19.02. to 05.03.

(online in the student portal ACF)

Electives in individual classes (subject to approval) - registration deadline:

for the winter semester 15.09. to 15.10.

for the summer semester 05.02. to 05.03.

(submission of the form - in person at the Student Services or by e-mail to studien-service@gmpu.ac.at)

Final examinations (all types*) - application deadline:

for the winter semester 25.10.

for the summer semester 01.03.

(Submission of the form - in person at the Student Services or by e-mail to studien-service@gmpu.ac.at)

Final exams "Instrument Classical for Jazz" (KONSE IGP-Jazz) - application deadline:

for the winter semester 25.10.
for the summer semester 01.03.
(informally by e-mail to studienservice@gmpu.ac.at)

Extension of study period - deadline:

for the summer semester 15.12.
for the winter semester 15.05.
(submission of the form - in person at the Student Services or by e-mail to studienservice@gmpu.ac.at)

Teaching practice (course) in the summer semester - application deadline: 15.12.

Teaching practice (course) in the winter semester - application deadline: 15.06.

(informal by e-mail to kursmanagement@gmpu.ac.at)

Orchestra project - registration deadline:

for the winter semester: 15.10.2023,
for the summer semester: 31.01.2024
(informal by e-mail to elke.leitner@gmpu.ac.at - orchestra office)

Emphasis Study - Application deadline for admission to a main focus for the following academic year: 01.04.

(submission of the form - in person at the Student Services or by e-mail to studienservice@gmpu.ac.at)

Compulsory supplementary subjects in individual lessons for KONSE students for the following academic year - application deadline 15.06.

(Submission of the form - in person at the Study Service or by e-mail to studienservice@gmpu.ac.at)

Implementation of the survey at the beginning of the study year (UHSTAT 1) by 15.01.2024.

(obligatory for all students in the 1st semester)

Reduction of tuition fees for the academic year 2023/24 - deadline for submission of applications: 31.01. (submission of the form - in person at the Student Services or by e-mail to studienservice@gmpu.ac.at)

Proof of German language skills for non-native speakers (Bachelor B1, Master B2) until the beginning of the 3rd semester: 15.09.

BA substitute theses (for students without a Bachelor's degree in the MA program) - deadline: 30.09. (hand in the thesis incl. evaluation form personally at the Student Services)

NEW STUDENT ADMISSIONS

Online application deadline for the start of studies in the academic year 2024/25 (regular studies and courses excl. preparatory course): 15.02. to 01.04.2024

(Admission examinations for the academic year 2024/25: 17.06.-21.06.2024)

Online application deadline for new admissions (preparatory course):

- For the academic year 2023/24

- for the start of the 2024 summer semester: 24.01. (admission examinations: 01.02. to 09.02.2024)

- For the academic year 2024/25

- for the start of the winter semester 2024/25: 08.09. (admission tests: 09.09. to 13.09.2024)
- for the start of studies in the summer semester 2025: 24.01. (admission test 03.02. to 08.02.2025)

DATES:

Introduction to the study program (listeners' assembly): Mon 02.10.2023, 10:00 a.m. (New Hall).

Academic Ceremony (Certificate Award Ceremony): Mon 13.11.2023

Framework time for final examinations of the winter semester: 01.02. to 09.02.2024

Framework period for final examinations of the summer semester: 01.07. to 06.07.2024

Framework period for admission examinations for the academic year 2024/25: 17.06. to 21.06.2024

Framework time for admission examinations in the focus: 17.06. to 21.06.2024

GENERAL INFORMATION:

- For all deadlines listed, 11:59 p.m. is the final submission deadline. If submitting in person, please be sure to observe the opening hours (of the Studienservice).
- All forms and much more detailed information are available for download in the University Administration System (ACF).
- Individual course electives approved for the winter semester are automatically considered approved for the following summer semester.
- The processing time for credits is 3 months
- Withdrawals from exams will be accepted no later than 7 days before the exam date, unless force majeure can be proven.
- Subject to change: any necessary changes will be announced in the ACF. We therefore recommend that you regularly check the "News" or "Updates" in the ACF.

***Final examinations include GMPU and KONSE examinations** (artistic and pedagogical partial examinations as well as Instrument Classical for Jazz (Konse), specialization and course final examinations).